

MEETING OF THE DODGE COUNTY FINANCE COMMITTEE
DECEMBER 7, 2020, 5:30 P.M.
FIRST FLOOR AUDITORIUM – ROOMS H & I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The Finance Committee meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 6:35 p.m.

Members present from the Finance Committee: Benter, Caine, Frohling, and J. Schmitt.

Member(s) absent from the Finance Committee: Sheahan-Malloy.

Others present: Finance Director David Ehlinger; Finance Assistant Director Eileen Lifke; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Physical Facilities Director Russ Freber; Information Technology Director Justin Reynolds; Clearview Executive Director Ed Somers; Land Resources and Parks Director Bill Ehlenbeck; County Board Chairman Russell Kottke; County Board Supervisor Mary Bobholz; County Board Supervisor Thomas Schaefer; County Board Supervisor David Guckenberger; County Board Supervisor Jeff Berres; and Several Members of the Public.

The following Non-Committee Member County Board Supervisor requested payment for attending the meeting: Jeff Berres.

There was no public comment.

Motion by Caine, seconded by Benter to approve the October 29, 2020 minutes, as presented.
Motion carried.

Ehlers Senior Municipal Advisor Philip Cosson appeared by phone, and provided an overview of the Pre-Sale Report for the \$9,165,000 General Obligation Promissory Notes, Series 2021A, for County Highway Projects. Following Committee discussion, a motion was made by Caine, seconded by Benter to Authorize the Issuance, and providing for the Sale of \$9,165,000 General Obligation Promissory Notes, Series 2021A, for County Highway Projects, authorize the Finance Director to sign the Fiscal Note, and forward the Resolution to the County Board for consideration at the December 15, 2020 meeting. Motion carried.

Supervisor Frohling asked if there were any questions on the fiscal notes for the following Resolutions/Ordinances to the County Board:

- Authorizing the Administration Building A/C Unit Replacement Project and Project Budget – Building Committee
- Ordinance Amending Chapter 3, Section 3.06, to establish Human Services and Health Department fees – Human Services and Health Board
- Authorize the Acceptance of the Youth Justice Innovation Continuation Grant Award for the Human Services and Health Department – Human Services and Health Board
- Ordinance Amending Chapter 3, Section 3.06, to establish Child Support fees – Judicial and Public Protection Committee
- Authorize the 2021 Labor Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120 – Human Resources and Labor Negotiations Committee
- Abolish the Position of *Director of Support Services* and Create the Position of *Social Services Director* – Health Facilities Committee
- Abolish the Positions of *Medical Director* and *Assistant Administrator* and Create the Positions of *Activities Director* and *Inservice Coordinator* at Clearview – Health Facilities Committee

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- Adopting the Updated All-Hazards Mitigation Plan – Executive Committee
- Abolish the Positions of *Senior Cartographer* and *Land Information Specialist I, II, and Senior* and Create the Positions of *GIS Analyst-Lead* and *GIS Analyst* in the Land Resources and Parks Department – Land Resources and Parks Committee

Motion by Caine, seconded by Benter to authorize and direct the Finance Committee's Chairman to sign the Fiscal Notes as presented. Motion carried.

The following Resolutions were tabled at the December 7, 2020 Executive Committee meeting, and no discussion took place at the Finance Committee meeting.

- Authorizing a Community Development Block Grant Application (Public Facilities Improvements) – Executive Committee
- Adopting a Citizen Participation Plan – Executive Committee
- Prohibiting the Use of Excessive Force and the Barring of Entrances/Exits for Nonviolent Civil Rights Demonstrations – Executive Committee
- Authorizing a Residential Anti-Displacement and Relocation Plan for Community Development Block Grant Programs – Executive Committee

Dodge County Chief Deputy Sheriff Scott Mittelstadt provided an oral report to the Committee regarding the use of Jail Assessment Funds for the purchase of a PTZ camera, for the Sally Port, located in the Dodge County Detention Facility. Chief Deputy Sheriff Mittelstadt reported that the old camera would be sent in for repair, and used as a spare. Motion by Benter, seconded by Caine to authorize the use of Jail Assessment Funds, in the amount of \$2,358.70, for the purchase of a PTZ camera, for the Sally Port, located in the Dodge County Detention Facility, and authorize the payment of vouchers. Motion carried.

The Committee continued with a discussion regarding the annual budget process. Supervisor Frohling commented that discussion on the annual budget process will be an item on future Finance Committee agendas.

Finance Director Dave Ehlinger provided an oral report to the Committee regarding 2020 year-end close, and carryforward requests. Mr. Ehlinger reported that he has made temporary budget adjustments in Munis for Routes to Recovery items, and he has had discussions with County Administrator Jim Mielke regarding carryforward requests. Mr. Ehlinger further reported that there are issues with the capital assets system in Munis, and depreciation will be posted once it is fixed. Mr. Ehlinger commented that meetings will be scheduled with Tyler regarding training on year-end procedures in Munis.

There was no Committee discussion on the Routes to Recovery Program.

Mr. Ehlinger reported that a Resolution will be prepared for budget amendments once the final numbers are received for the Routes to Recovery Program.

There was no discussion on the County Sales and Use Tax Report.

There was no discussion on the following Intra-Department Fund Transfers:

- Adjust budgeted expenses from Medicare payer source to Private/Commercial Insurance payer source – Clearview.

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There was no discussion on the Dodge County Checks over \$10,000 Report.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 7:13 p.m.

A handwritten signature in black ink, appearing to read "Ed Benter". The signature is written in a cursive, flowing style.

Ed Benter,
Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.